

INSTRUCTIONS: Complete and file this form if you are unable to attend the scheduled PAAB hearing. Before filing the form, contact the opposing party to determine if they object to or agree with a continuance. If they agree to a continuance, select a proposed new hearing date/time. See PAAB's hearing calendar (<https://paab.iowa.gov/paab-hearing-calendar>) for availability. PAAB will issue an order granting or denying the motion after considering the good cause factors listed in [PAAB Administrative Code Rule 701-115.8\(4\)](#).

PROPERTY ASSESSMENT APPEAL BOARD
MOTION FOR CONTINUANCE

Docket No. _____ Parcel No. _____

vs.

Appellant

Appellee

Scheduled Hearing Date/Time: _____

I request a continuance of the hearing before PAAB for the following reason(s):

Opposing Party's Position:

I have / have not contacted the opposing party.

They do / do not agree to a continuance.

Proposed New Hearing Date/Time: _____

Note: PAAB cannot guarantee your new hearing will be set on the proposed date/time. If the hearing cannot be set on the proposed date/time, PAAB will order the filing party to facilitate rescheduling.

Filer Name: _____ Date: _____

Phone Number: _____ Email: _____

This form must be filed with PAAB and sent to the opposing party.

Copies to: _____